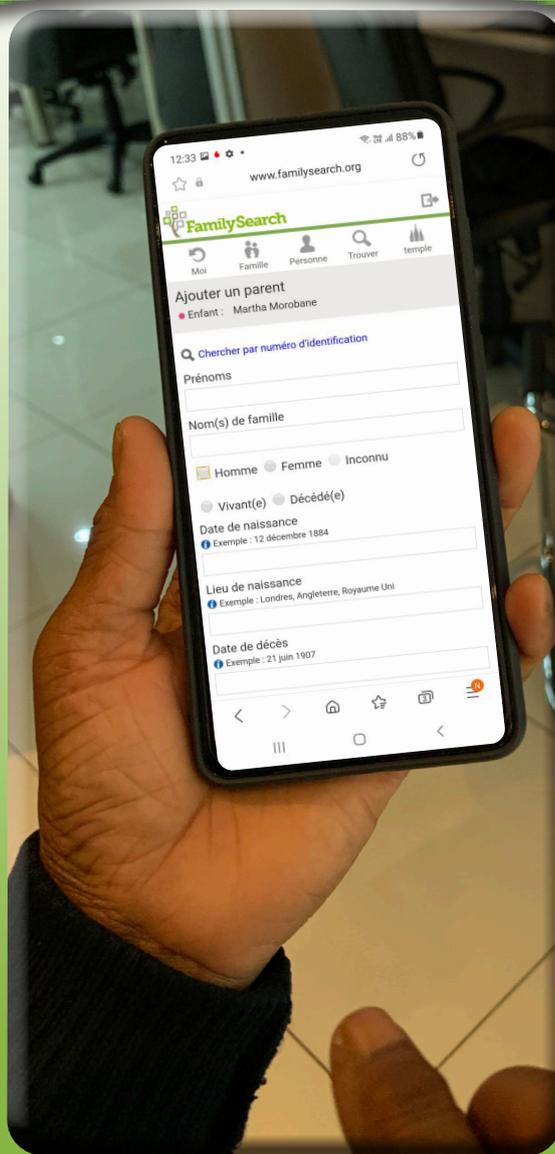


lite.fs.org



Start your Family Tree
with
Family Tree Lite

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Welcome to Family History

The Church of Jesus Christ of Latter-day Saints emphasizes the importance of family relationships. We believe that families can be united in the most sacred of all human relationships – as husband and wife and as parents and children – in a way not limited by death.

Eternal Life Through the Atonement of Jesus Christ is Offered to All

Our Father in Heaven provides the opportunity for each of His children to continue sacred family relationships after this life.

For that purpose:

God sent His Son to teach us how to return to Him and receive eternal life.

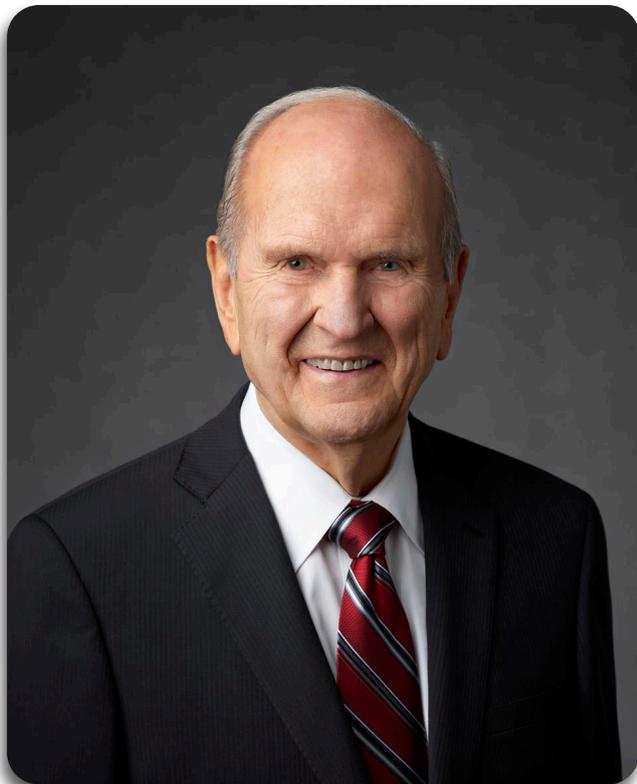
All will be resurrected through the Atonement of Jesus Christ.

Eternal life will be given to all who accept His teachings, obey His commandments, and receive the necessary ordinances through the priesthood.

Those who do not hear the Saviour's teachings on earth will have the opportunity to do so after this life. Those who accept the Saviour's teachings after this life need the earthly ordinances of baptism and eternal marriage (see John 3:5; 1 Corinthians 15:29).

Members of The Church of Jesus Christ of Latter-day Saints identify their ancestors to ensure that the essential ordinances are performed in their behalf in sacred temples.

Ancestors for whom the ordinances are performed are free to choose whether they accept these ordinances.



President Nelson said, “Every human being who comes to this earth is the product of generations of parents. We have a natural yearning to connect with our ancestors. This desire dwells in our hearts, regardless of age... When our hearts turn to our ancestors, something changes inside us. We feel part of something greater than ourselves.

“While temple and family history work has the power to bless those beyond the veil, it has an equal power to bless the living. It has a refining influence on those who are engaged in it.”

Lesson one - Getting Started

On the following pages are two forms to gather and collect information on your family. Similar forms are found in My Family Stories That Bring Us Together booklet. Use the My Family booklet where possible to gather your information.

Talk to your family members and gather the details of their lives-especially the older people in your family and others in your town or village. It is important to get this information while they are still living.

An old African Proverb says:

“When an old man dies, it's as if a library burns down.”

Form 1

Begin by adding your parents, yourself and siblings.

Form 2

Talk with your parents, aunts, uncles, cousins, and grandparents about your family stories. Gather any photos or documents you and your relatives may already have.

Complete as much information as requested on Form 2.

This will include yourself, parents, grandparents, and great-grandparents, completing your four generation chart.

After gathering your family's information requested onto the form, consider entering it online at **FamilySearch.org**, where it will be preserved for future generations. If you are using a mobile device, visit **<https://lite.fs.org>** for a better experience on mobile networks. This will be the beginning of building your Family Tree.

Guidelines:

Write the entire name of each person, using the birth surname for each man and woman. Capitalize the first character of all names and places.

Write the gender as **M** (male) or **F** (female).

Write dates as day-month-year, with the month written out (**12 September 2001**). If an exact date is not known, estimate using the word "About" (**About 1973**).

Enter places from the smallest to the largest unit- village, town, province, country-with commas between (**Parktown, Johannesburg, Gauteng, South Africa**). Include as much as you can discover, but at least the country name, if known.

Next Steps:

Now that you have gathered stories and information about your family and completed as much as possible of your Family Tree, you should:

Build

Start building your family tree on **FamilySearch.org**. (For a better experience on a mobile device, visit **<https://lite.fs.org>**.)

If you need help or want to find a family history center near you, click Feedback and Support link at the bottom of **<https://lite.fs.org>**.

Keep Going!

Find information and stories for more family members, and help others do the same.

Lesson two - Create an Account

1. Go to <https://lite.fs.org> or lite.fs.org.
If you aren't immediately directed to FamilySearch, choose **The Family Tree Lite**.
If "**The Family Tree Lite**" doesn't immediately appear, use a different Search Engine.
Google Chrome, Safari and Petal work well.
"Google Go" does not work well.

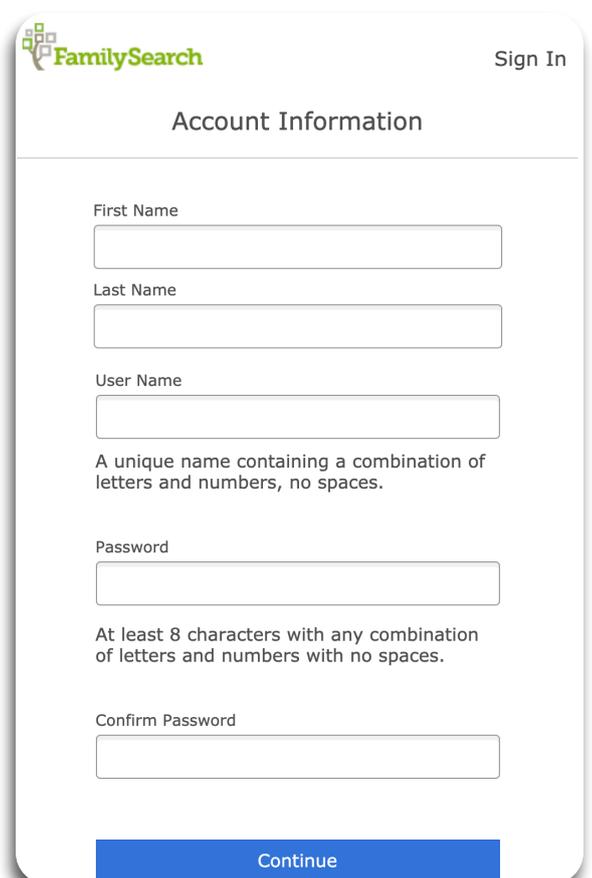
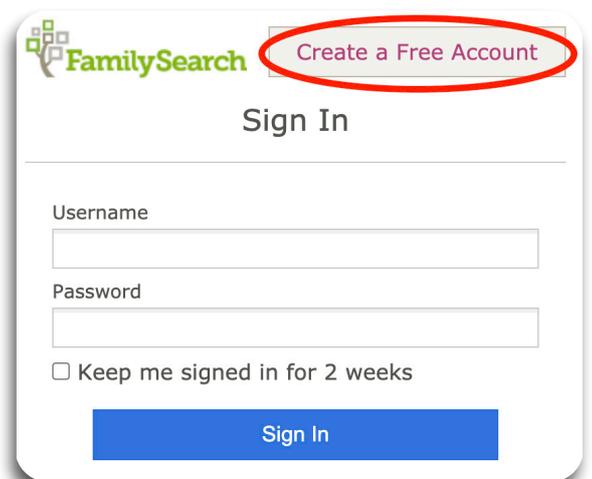
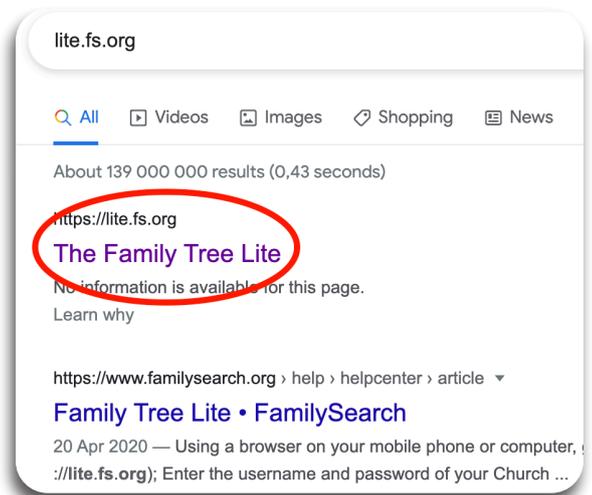
If you already have a church account, skip to page 10, lesson three.

2. Click **Create a Free Account** (upper right in the FamilySearch screen)
3. Enter **First Name** and **Last Name** in the correct boxes.

4. Create a **User Name**
5. Create a **password** and **confirm** your password. It must have at least 8 characters with any combination of letter and numbers with no spaces.

Record and keep the Username and Password in a safe place for future reference.

6. Click **Continue**



7. Select a Recovery Option. Choose either Email or Mobile Number.

Back Sign In

Recovery Options

For account validation and recovery

Email OR Mobile Number

Continue

8. **Input** your Recovery information. Be prepared to respond to verification.

Back Sign In

Recovery Options

Email

Enter an email address for recovering your username or password.

Continue

9. **Create** a Contact Name.

10. Select **Sex**

11. **Select a country** using the drop-down arrows.

12. Enter **Birth Date** (Month, Day, Year) by using the drop-down arrows.

13. **Tick** whether or not you are a member of The Church of Jesus Christ of Latter-day Saints.

14. After reading the Rights and Use Information and Privacy Policy, **Tick** the box.

15. Click **Continue**

Back Sign In

Personal Information

Contact Name (Everyone Sees This)

Create your own unique name containing letters or numbers.

Male
 Female

Country

Select a country

Birth Date

Month Day Year

Are you a member of The Church of Jesus Christ of Latter-day Saints?

Yes
 No

I agree to the [Rights and Use Information](#) (Updated 2/3/2015) and have read the [Privacy Policy](#) (Updated 3/18/2014).

Continue

16. If you are **not** a member of The Church of Jesus Christ of Latter-day Saints, Click **continue** and go to step 17.

If you **are** a member of The Church of Jesus Christ of Latter-day Saints, you will be prompted to enter your **Membership Record Number**.

Don't skip this step, even though you are given the option. Before you go on, find your membership number on your temple recommend or ask a ward clerk or Church leader.

17. Click **Create an Account**

18. Activate your Account by going to the email account or phone message you chose as your Account Recovery Option.

Back Sign In

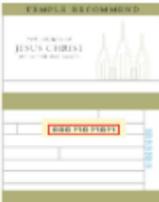
Membership Verification

Record Number

Skip this step and remind me later

[Create an Account](#)

We use your record number to verify that you are a member of The Church of Jesus Christ of Latter-day Saints. If you don't know your record number, look on your Temple recommend or ask a ward clerk or Church leader.



AA familysearch.org [↻](#)

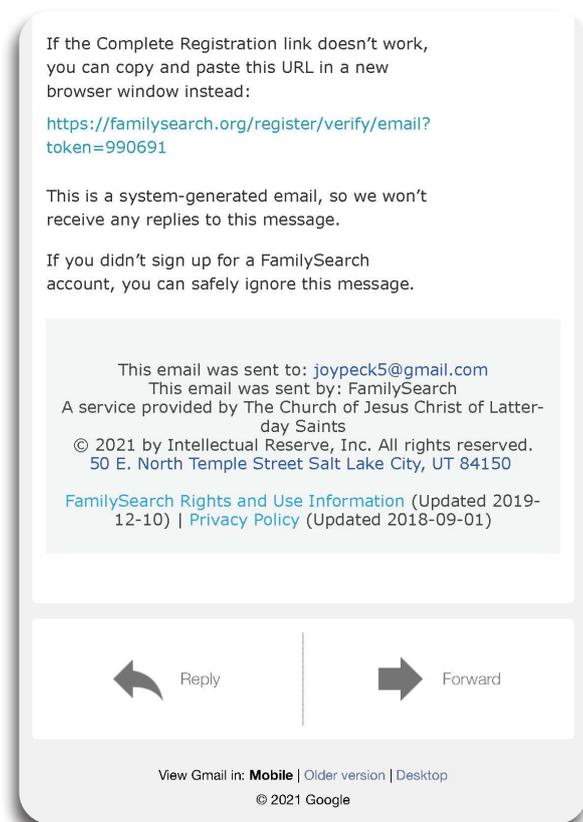
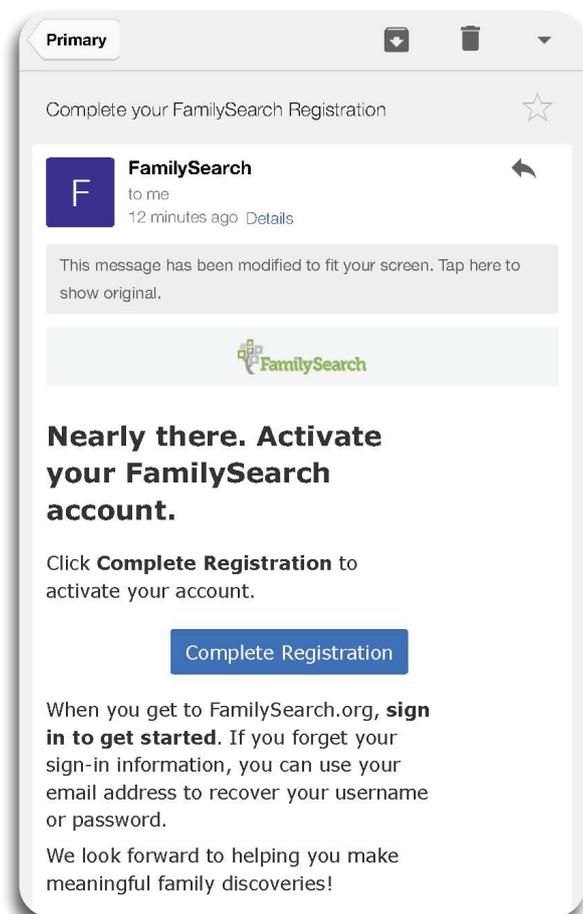
Sign In

Don't Forget to Activate Your Email for Account Recovery

Sign in to your email, and click the link to verify that you own this email account. This step must be taken within 48 hours for your email to be used for account recovery.

Don't see the email? Check your junk mail.

19. If you chose your email account as your recovery option, you will find an email to activate your account by clicking on **Complete Registration**.



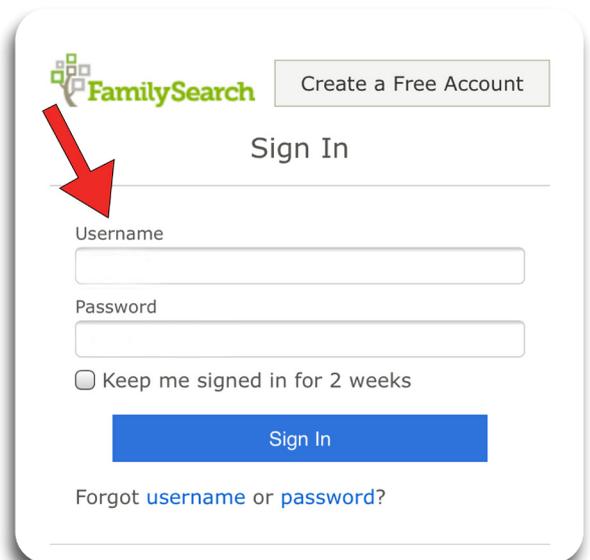
Lesson three - Entering Your Information once you have created an account

1. Go to <https://lite.fs.org> or lite.fs.org.
If you aren't immediately directed to FamilySearch, choose **The Family Tree Lite**.
If "**The Family Tree Lite**" doesn't immediately appear, use a different Search Engine.
Google Chrome, Safari and Petal work well.
"Google Go" does not work well.
2. Enter your **username** and **password**, and click **Sign In**.

Find help to recover an account or password on Page 24 in the Appendix.

3. The first time you enter the site, you have to choose whether to **Accept** or **Decline All** cookies.

4. The first time you enter the site you have to choose to **Receive Messages from Family Search** or **not**.



FamilySearch [Create a Free Account](#)

Sign In

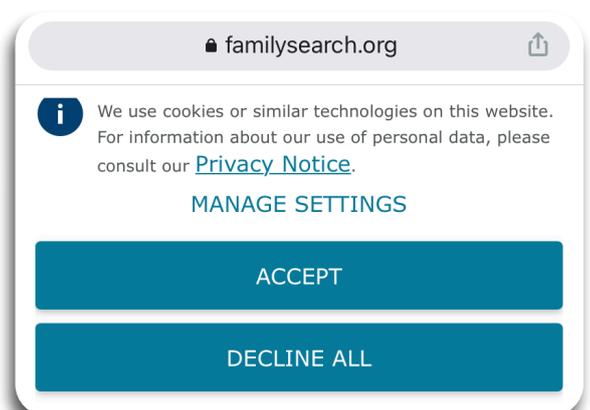
Username

Password

Keep me signed in for 2 weeks

[Sign In](#)

Forgot [username](#) or [password](#)?



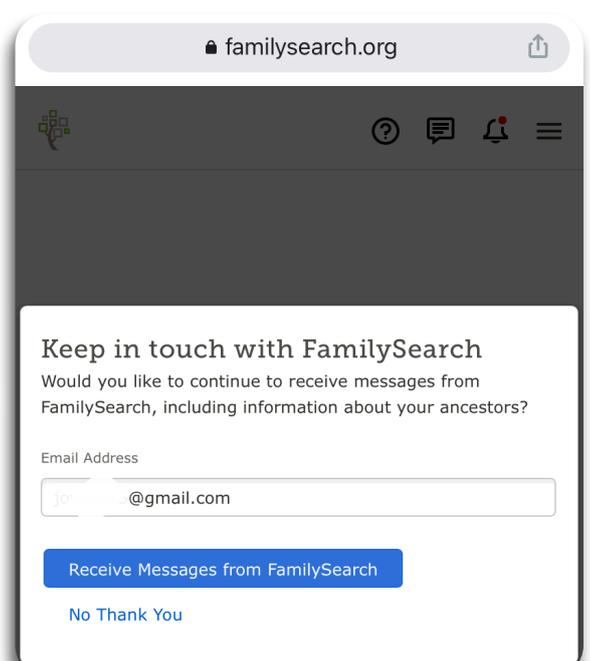
familysearch.org

i We use cookies or similar technologies on this website. For information about our use of personal data, please consult our [Privacy Notice](#).

[MANAGE SETTINGS](#)

[ACCEPT](#)

[DECLINE ALL](#)



familysearch.org

FamilySearch

Keep in touch with FamilySearch

Would you like to continue to receive messages from FamilySearch, including information about your ancestors?

Email Address

[Receive Messages from FamilySearch](#)

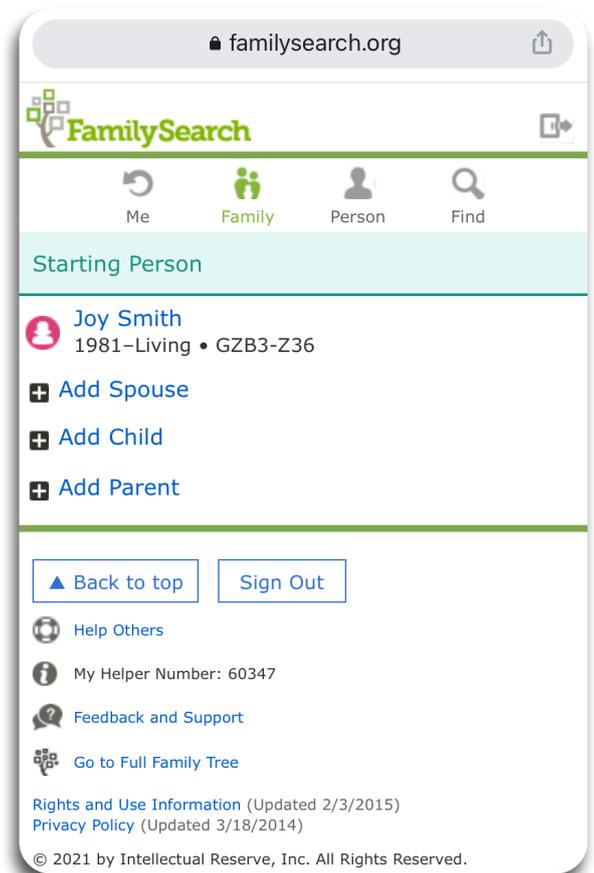
[No Thank You](#)

Lesson four - Add your Parents, Grandparents

Once you sign in, for those that are first-timers, you won't have much of a tree there; it'll just be yourself.

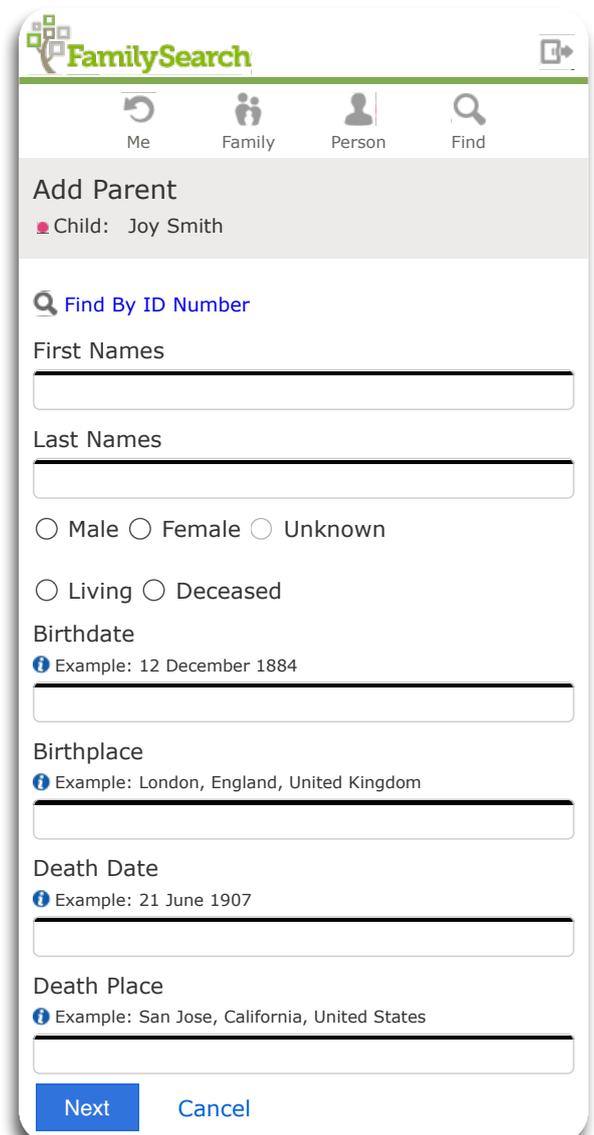
The nice thing about Family Tree Lite is that it prompts you immediately to enter your spouse, to add your children, to add your parents, right on your phone.

1. Click **Add Parent**.



The screenshot shows the FamilySearch mobile app interface. At the top, the URL 'familysearch.org' is displayed. Below the logo, there are navigation icons for 'Me', 'Family', 'Person', and 'Find'. The main content area is titled 'Starting Person' and features a profile for 'Joy Smith' (1981-Living • GZB3-Z36). Below the profile, there are three buttons: 'Add Spouse', 'Add Child', and 'Add Parent'. At the bottom, there are links for 'Back to top', 'Sign Out', 'Help Others', 'My Helper Number: 60347', 'Feedback and Support', and 'Go to Full Family Tree'. Footer text includes 'Rights and Use Information (Updated 2/3/2015)', 'Privacy Policy (Updated 3/18/2014)', and '© 2021 by Intellectual Reserve, Inc. All Rights Reserved.'

2. **Enter** as much of the requested information as you know.



The screenshot shows the 'Add Parent' form in the FamilySearch mobile app. The form is titled 'Add Parent' and shows 'Child: Joy Smith'. Below this, there is a search option 'Find By ID Number'. The form contains several input fields: 'First Names', 'Last Names', 'Birthdate', 'Birthplace', 'Death Date', and 'Death Place'. Each field has an example provided: Birthdate (12 December 1884), Birthplace (London, England, United Kingdom), Death Date (21 June 1907), and Death Place (San Jose, California, United States). At the bottom, there are two buttons: 'Next' and 'Cancel'.

3. Click **Next**.

The system will search the database for a person with matching information.

4. If your parent is not found in the system, click **Create Person**. The data you entered will immediately create a new person.

If your parent is already in the system, you will be offered their information to accept as your parent. Before adding that parent, check below to see if both your parents are found and connected. If they are not connected, Select **Add Person**.

If your parents are connected, Select **Add Couple**.

FamilySearch

Me Family Person Find

Add Parent

You Entered

[Create Person](#)

Virginia Smith
Birth
6 Aug 1919
Randolph, Rich, Utah
Death
2006
Utah

Possible Matches Found

[Add Person](#)

Virginia Smith
KWCR-TBT
Birth
6 August 1919
Randolph, Rich, Utah, United States
Death
8 January 2006
Lehi, Utah, Utah, United States

Father
 Marion Bernard Smith
1890-1925 • KW86-JLG

Mother
 Dorothy Elizabeth "Bessie" Kennedy
1890-1973 • KWZ9-SYL

[Add Couple](#)

Virginia Smith
KWCR-TBT
Birth
6 August 1919
Randolph, Rich, Utah, United States
Death
8 January 2006
Lehi, Utah, Utah, United States

Spouse
 DeVirl Alvin Kunz
1918-1993 • KWCR-TBR

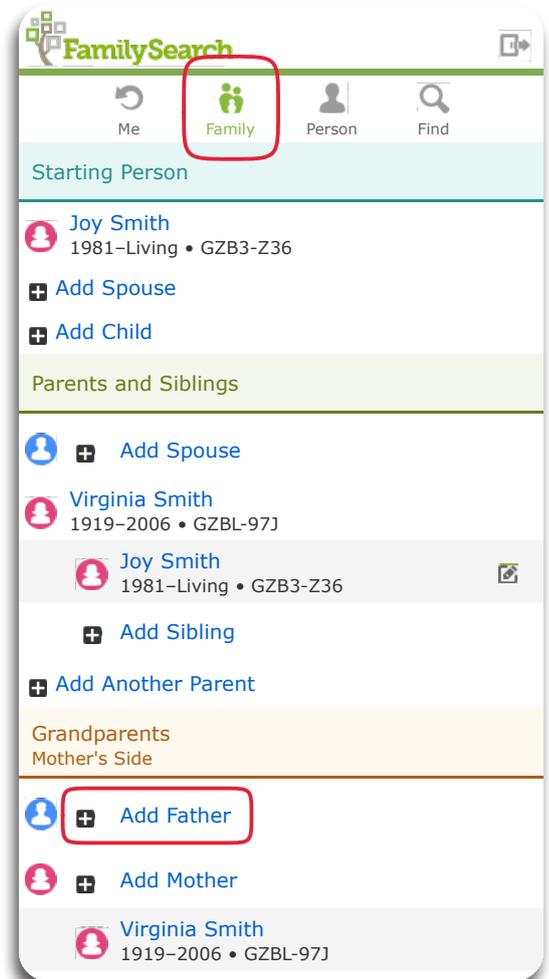
Father
 Marion Bernard Smith
1890-1925 • KW86-JLG

Mother
 Dorothy Elizabeth "Bessie" Kennedy
1890-1973 • KWZ9-SYL

[Refine Search](#) [Cancel](#)

Notice that the **Family** heading changes to the color **green** to indicate that you are now on the **Family View** page.

Previously, when you were going through the process of searching for your relative, the heading colors were all gray.

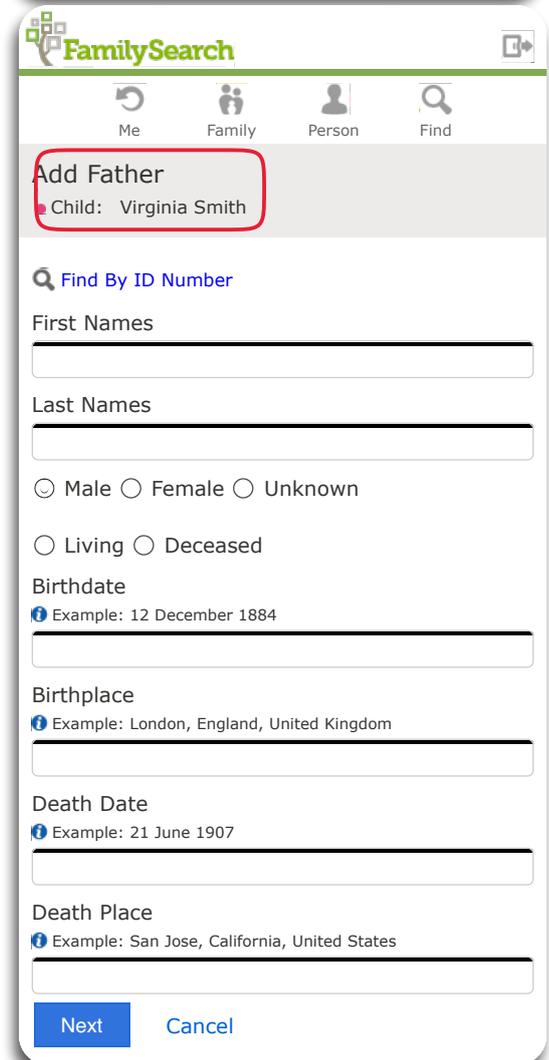


Adding a Grandfather

5. From the **Family View** page, decide which family member you would like to add. For this example, we are going to add your mother's father (your grandfather).

Click **Add Father** found in the red box under the light rust sub-heading “**Grandparents - Mother's Side.**” Because you are adding your mother's father, you are actually adding your grandfather.

Notice that, because you are in the mode of **searching** for your relative, the headings are all gray. See in the red box that you are searching for the Father of the child Virginia Smith.



6. **Enter** as much of the requested information about your grandfather as you know.

7. Click **Next**.

8. To connect with your grandfather, repeat the above **Step 4** of this section to either **Create Person**, **Add Person** or **Add Couple**.

Notice that the **Family** heading changes back to the color **green** to indicate that you are back on the **Family View** page.

Notice That your grandfather is now under the sub-heading **Grandparents - Mother's Side**.

Notice that you have the option of adding an additional generation of family members. The option to search for and add your **Great-Grandparents** on your **Mother's Father's Side** is created in a navy blue section.

To add another family member, follow the same process as outlined above.

The screenshot shows the FamilySearch mobile app interface. At the top, the 'FamilySearch' logo is visible. Below the logo, there are four navigation icons: 'Me', 'Family' (highlighted in green), 'Person', and 'Find'. The main content area is divided into several sections:

- Starting Person:** A card for Joy Smith (1981-Living • GZB3-Z36) with options to 'Add Spouse' and 'Add Child'.
- Parents and Siblings:** A section containing a card for Virginia Smith (1919-2006 • GZBL-97J) and a card for Joy Smith (1981-Living • GZB3-Z36) with an 'Add Sibling' option. There is also an 'Add Another Parent' option.
- Grandparents - Mother's Side:** A section containing a card for Mark Bernard Smith (-1925 • GZB1-K87) with an 'Add Spouse' option, and a card for Virginia Smith (1919-2006 • GZBL-97J) with an 'Add Child' option.
- Great-Grandparents - Mother's Father's Side:** A section containing 'Add Father' and 'Add Mother' options, and a card for Mark Bernard Smith (-1925 • GZB1-K87).

An Illustration of the Process of Creating Four Generations

The image displays six sequential screenshots of the FamilySearch app interface, illustrating the process of building a family tree across four generations. Red lines and numbers 1, 2, and 3 highlight key actions:

- 1:** A red box highlights the 'Add Father' button under the 'Grandparents Mother's Side' heading.
- 2:** A red box highlights the 'Add Father' button under the 'Great-Grandparents Mother's Father's Side' heading.
- 3:** A red box highlights the 'Add Father' button under the 'Grandparents Father's Side' heading.

The app interface shows the following structure:

- Starting Person:** Joy Smith (1981-Living • GZB3-Z36)
- Parents and Siblings:** Virginia Smith (1919-2006 • GZBL-97J), Joy Smith (1981-Living • GZB3-Z36)
- Grandparents:**
 - Mother's Side (Mustard):** Mark Bernard Smith (-1925 • GZB1-K87), Virginia Smith (1919-2006 • GZBL-97J)
 - Father's Side (Mustard):** DeVirl Kunz (1918-1993 • GZ14-95N)
- Great-Grandparents:**
 - Mother's Father's Side (Navy Blue):** Mark Bernard Smith (-1925 • GZB1-K87), Virginia Smith (1919-2006 • GZBL-97J)
 - Mother's Mother's Side (Navy Blue):** Mark Bernard Smith (-1925 • GZB1-K87), Dorothy Elizabeth Kennedy (Deceased • GZ1W-563)
 - Father's Mother's Side (Navy Blue):** Mark Bernard Smith (-1925 • GZB1-K87), Amy Matilda Kunz (Deceased • GZ14-M4R)

1. When your mother is added, a mustard colored heading is created to search for your grandparents on her side. Choose **Add Father**

2. When her father (your grandfather) is added, a navy blue heading is created to search for your great-grandparents.

3. When your father is added, a second mustard heading is created to search for your grandparents on his side.

Each time you add an ancestor, a place is created to search for their parents. Parents are under the green heading. Grandparents are under the mustard heading. Great-grandparents are under the navy heading. These colored headings correlate with "My Family Booklet"

Lesson five - Editing birth and death information

1. Click on the name of the person you would like to edit.
This will take you to the **Person** view.

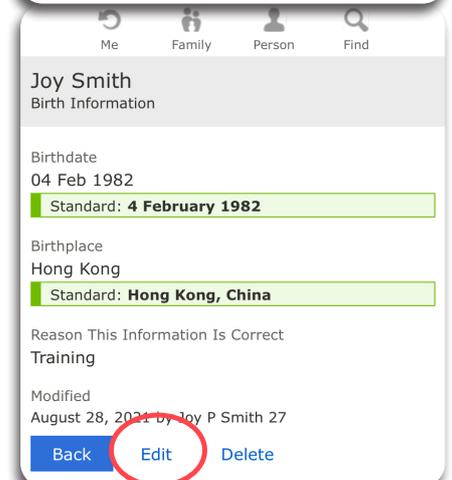
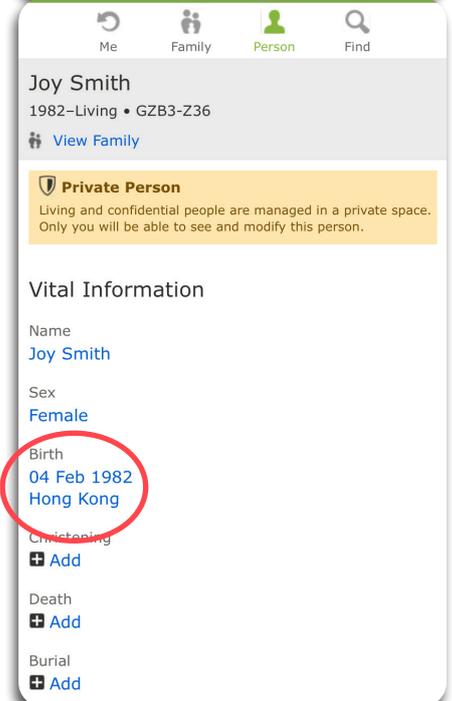
2. Click the area that needs editing: name, gender, birth,
baptism, death.

3. Click **Edit**

4. **Input** the new information.

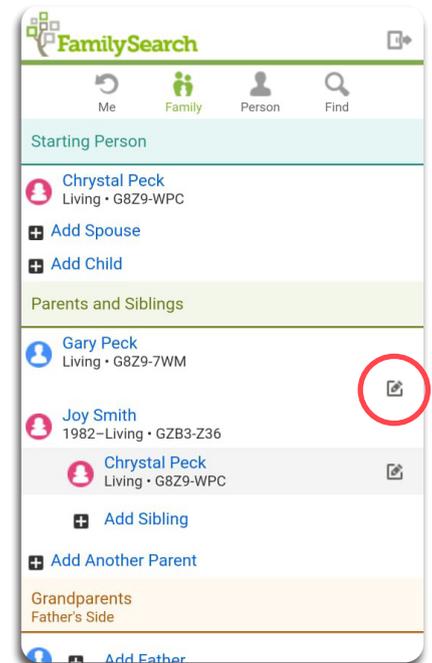
5. **Add** a reason the information is correct.

6. Click **Save**.

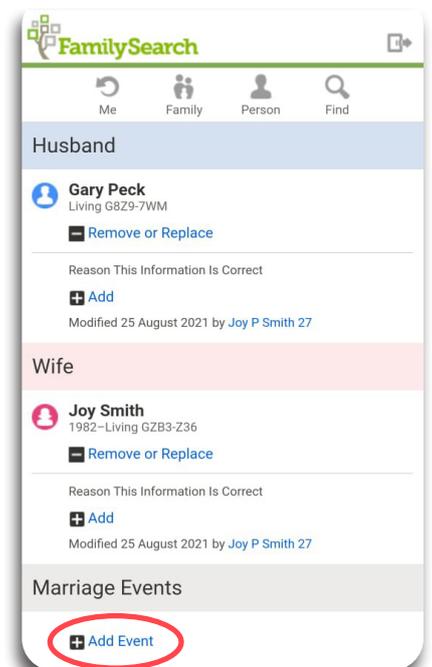


Lesson six - Editing a Marriage Event

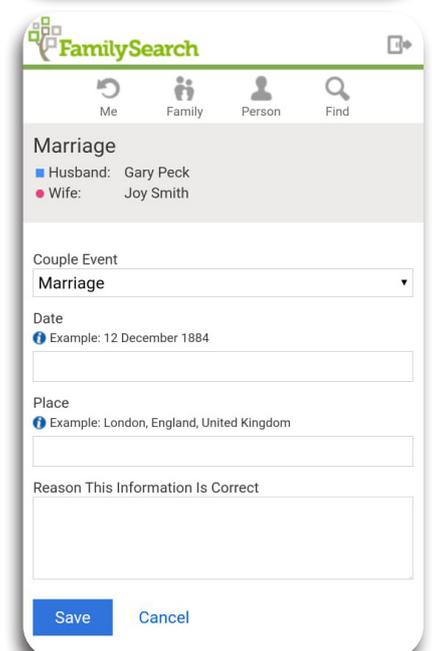
1. Click on the **Pencil Icon** located on the right side of the screen between the husband and wife



2. Locate the **Marriage Events** below the wife's information. Click **Add Event**

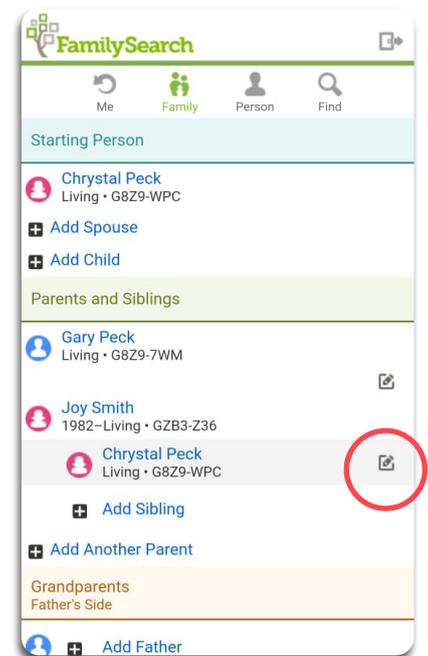


3. **Input** the new marriage information.
4. **Add** a reason the information is correct.
5. Click **Save**.



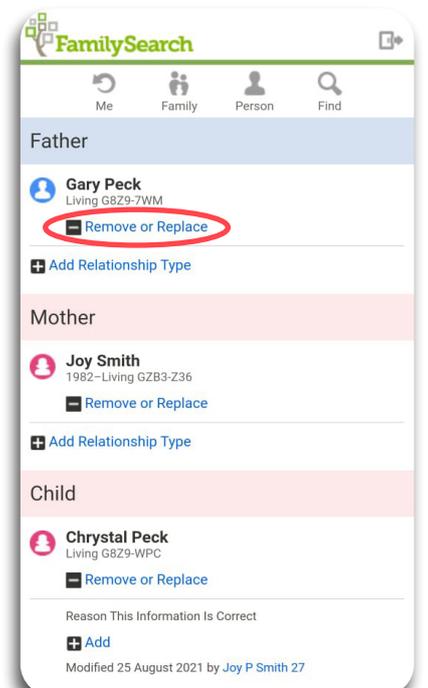
Lesson seven - Correcting a child's relationship to their parent

1. Click on the **Pencil Icon** located to the right of the child's name.

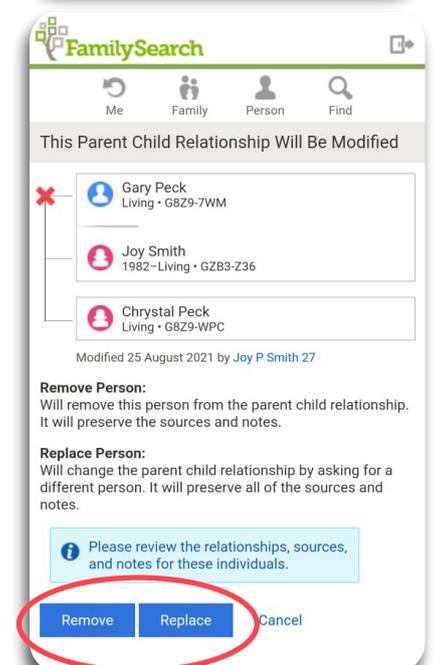


You can **Remove or Replace** a parent.
You can **Add a Relationship Type** to a parent
(birth, step, adopted, foster, guardian)

2. Example to Remove or Replace a parent:
Click **Remove or Replace** located below the parent's name.



2. **Chose** to either **Remove** the parent or **Replace** the parent.
If you replace them, you have the option to add the correct parent's information or search the database for that parent.



Lesson eight - Entering a Spouse

If you have a spouse, do **Lesson eight**.
If you have children, do **Lesson nine**.

1. Click **Add Spouse**

2. **Enter** as much of the requested information as you know.

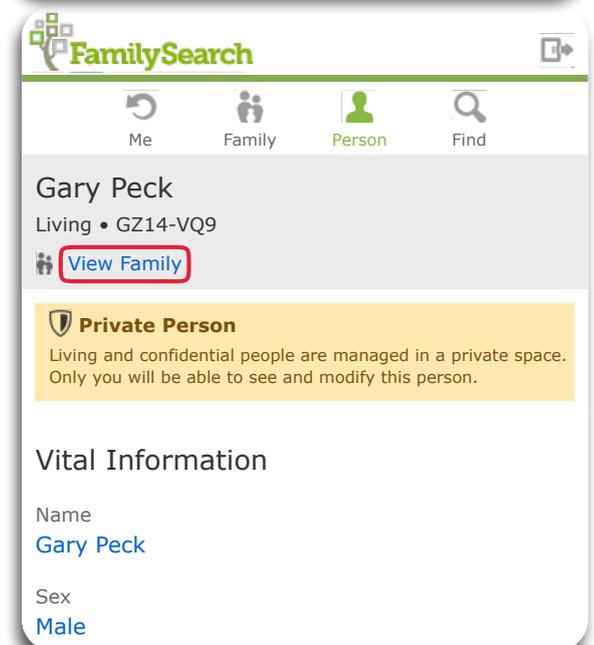
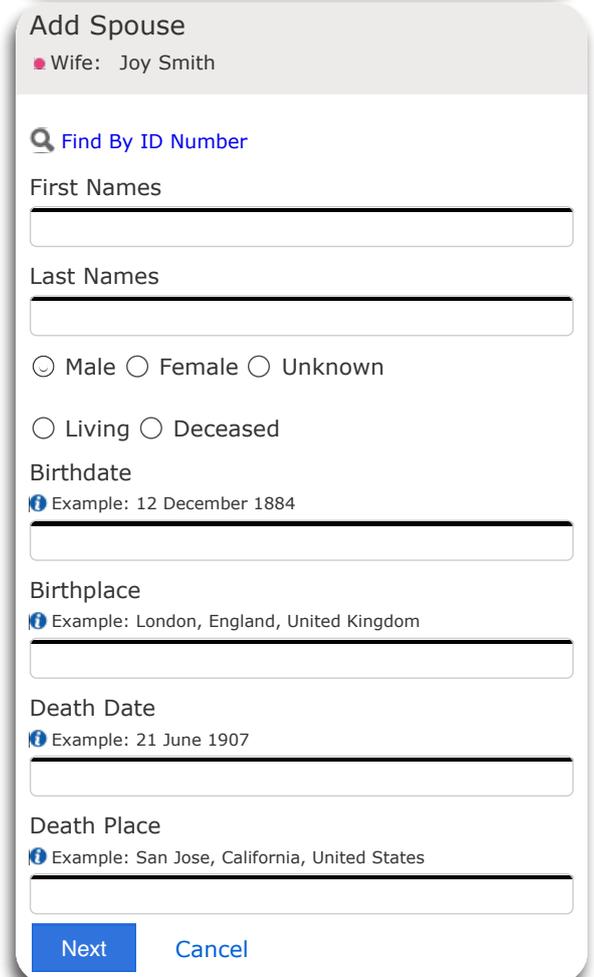
3. Click **Next**.

If the spouse is living, they are immediately created and appear in the **Person View**.

After you create this **living person**, you are brought to their **Person View**. The **green Person** heading appears to indicate this is the **Person View**.

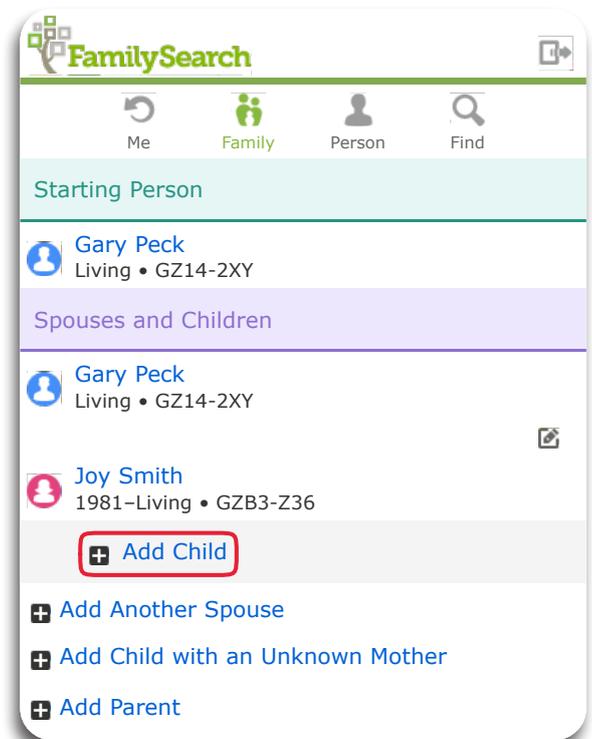
4. To view this person in Family view, click **View Family**. **It's important to remember this step.**

The step from the **Person** view to the **Family** view moves the person to the **Starting Person** position in **Family** view. They become the focus of the navigation.



Lesson nine - Entering a Child

1. Click **Add Child**.



2. **Enter** as much of the requested information as you know.

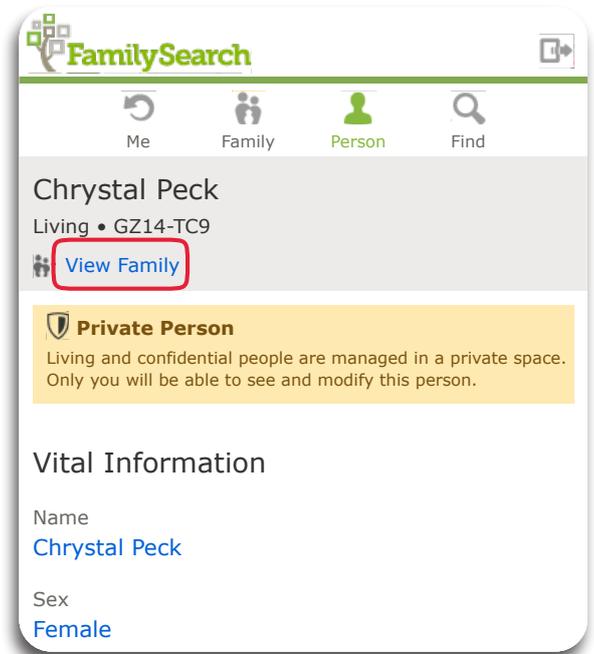
The screenshot shows the 'Add Child' form in the FamilySearch app. At the top, there are navigation icons for 'Me', 'Family', 'Person', and 'Find'. Below this is the 'Add Child' section. It shows the father as Gary Peck and the mother as Joy Smith. There is a 'Find By ID Number' section with a search icon. Below that are fields for 'First Names' and 'Last Names'. There are radio buttons for gender selection: 'Male', 'Female', and 'Unknown'. There are also radio buttons for living status: 'Living' and 'Deceased'. Below these are fields for 'Birthdate' (with an example: 12 December 1884), 'Birthplace' (with an example: London, England, United Kingdom), 'Death Date' (with an example: 21 June 1907), and 'Death Place' (with an example: San Jose, California, United States). At the bottom, there are two buttons: 'Next' (highlighted in blue) and 'Cancel'.

3. Click **Next**.

If the child is living, they are immediately created and appear in the **Person View**.

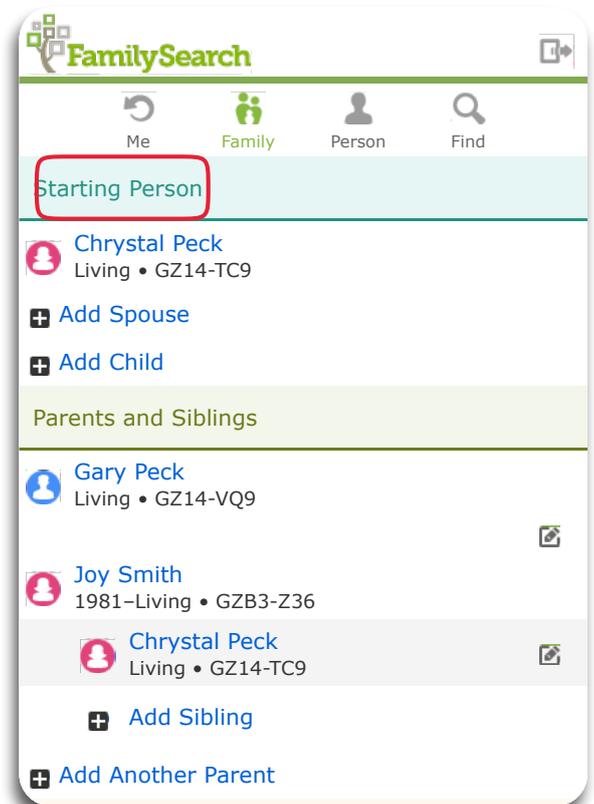
After you create this living child, you are brought to their **Person** view. The **green Person** heading appears to indicate this is the **Person** view.

4. To add another child or make other changes to your tree, click **View Family**.



The step from the **Person** view to the **Family** view moves the person to the **Starting Person** position in **Family** view. They become the focus of the navigation.

5. If you desire to move yourself back to the **Starting Person** position, click the **Me** heading.



To redirect the focus of the navigation to a new person, click on their name. This will take you to their **Person** view. Then click on **View Family**. This will put that person in the **Starting Person** position.

Once you have entered your basic information into <https://lite.fs.org>, for a richer experience, go to familysearch.org.

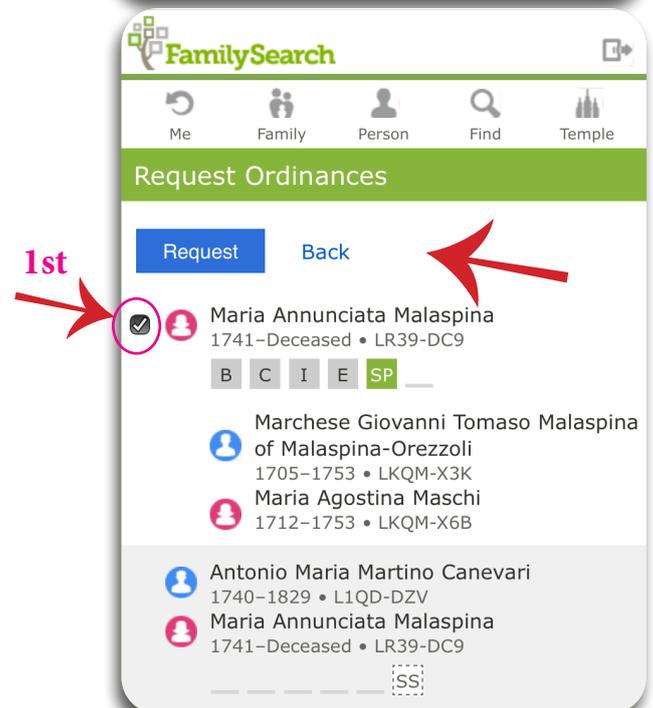
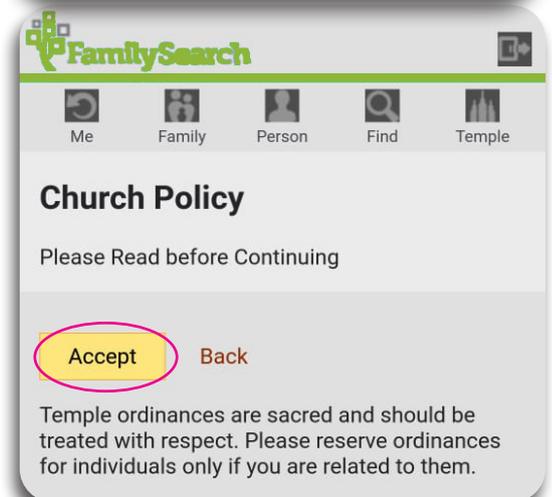
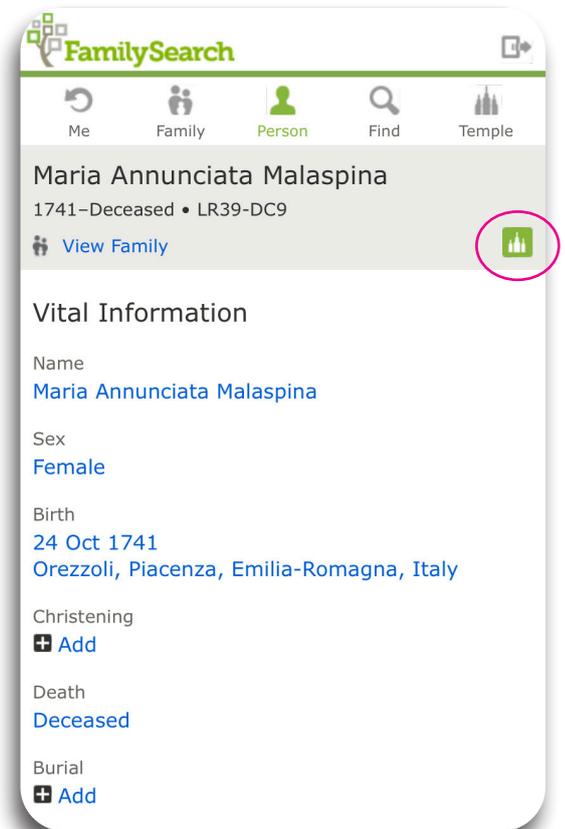
Lesson ten - Preparing Vicarious Ordinances

1. If a person has been deceased for at least a year, and their record contains enough vital information (birth date and place or death date and place) a green temple icon will appear to the right of the Person's name.

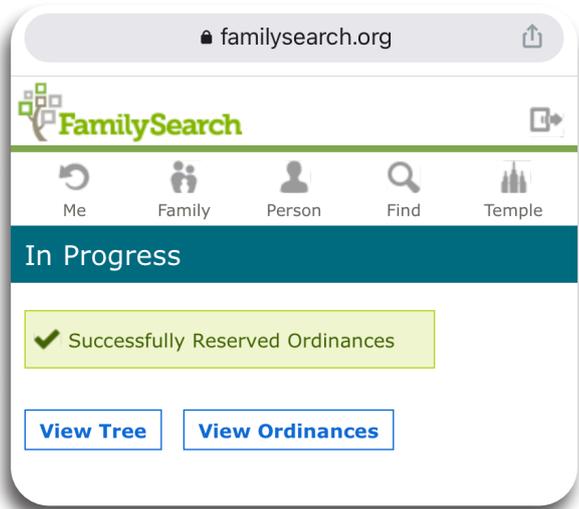
If you want to reserve vicarious ordinances for this person, Click on the **Green Temple icon**.

2. After reading the Church Policy, click **Accept**.

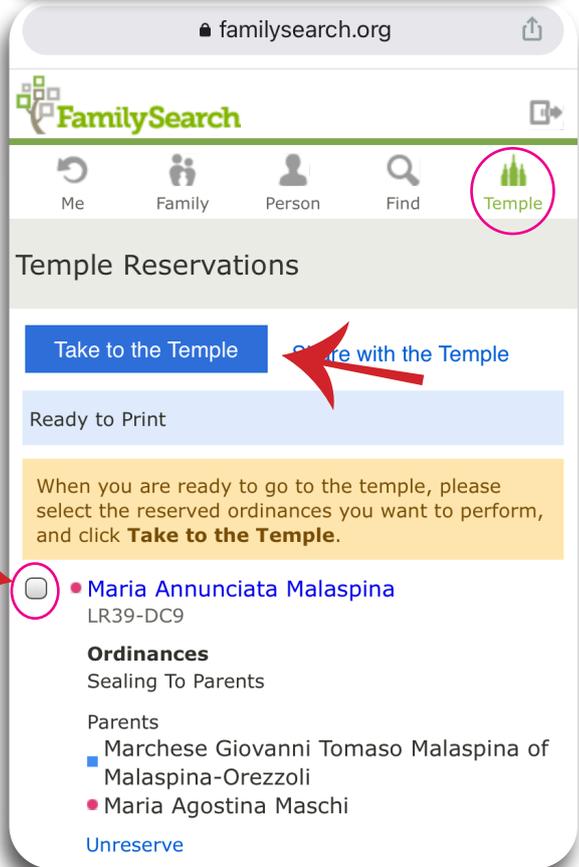
3. First **Check the box** next to the persons name. Then click **Request**.



You have successfully reserved the ordinances.



4. Now that you have reserved the name, Click on the **Temple icon**. This will bring up your reserved names.

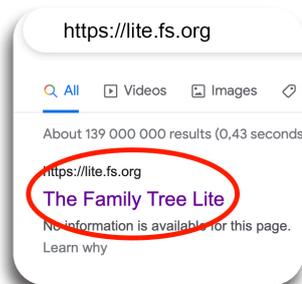


5. **Check the box** next to the name of the person for whom you would to perform ordinances. Then check **Take to the Temple**.

6. The following number and QR code will appear. **Either take a screenshot or write down the number.** You will need to show this at the Temple Office. They will print your family name card that you will use to complete the ordinances.



Appendix - Forgotten Username or Password



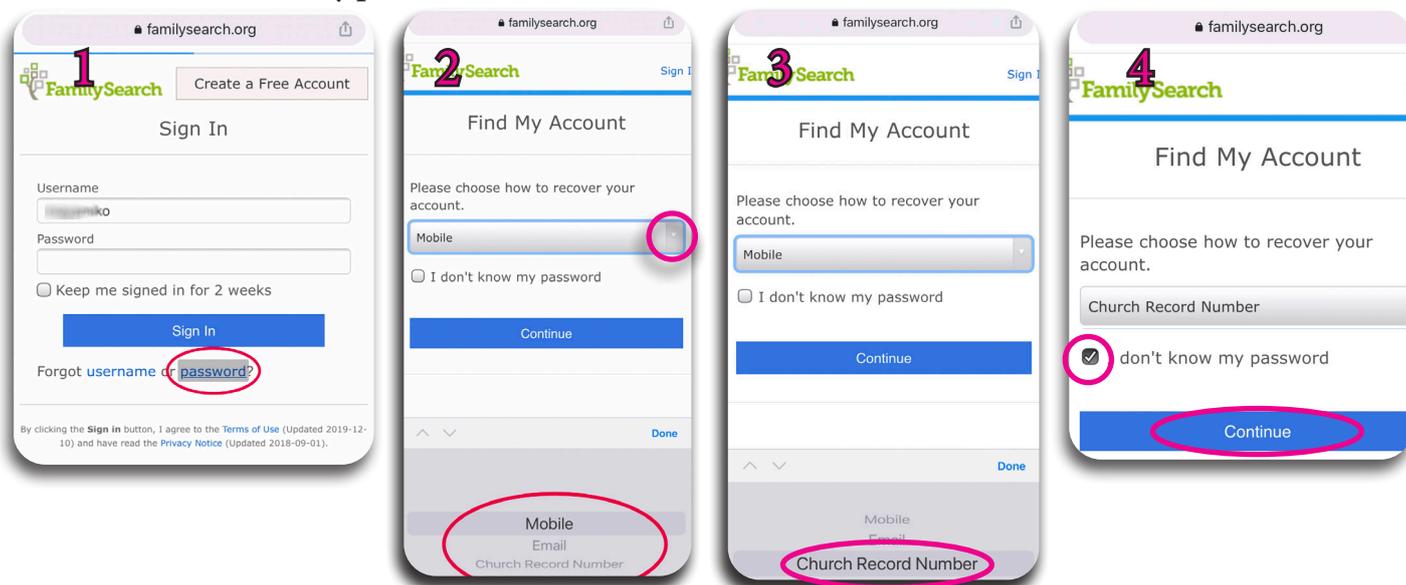
Go to <https://lite.fs.org>. This is the sign in page for the lite site of familysearch.org. To retrieve a Forgotten Username, Click **Forgot Username**

Select one of the following recovery methods available for your account.

- **Church Record Number:** Enter your birth date and Church record number, and click **Continue**.
- **Mobile:** Enter your mobile number. A verification code comes to that number. Enter the verification code into the provided field, and click **Continue**.
- **Email:** Enter your email address. An email with all of the usernames associated with that email account comes to you. Open the email, and click the username.

If you know your username but have Forgotten your Password, you can reset the password.

1. At the sign in page of <https://lite.fs.org>, **Enter your username** and Click **Forgot password?**
2. **Click the down arrow** to see the dropdown menu of recovery options.
3. This demonstration uses the Church Record Number recovery option. Click **Church Record Number**.
4. Check **I don't know my password**. Click **Continue**.



5. Enter your Church Record Number. **xxx-xxxx-xxxx** (Don't forget the dashes between the numbers.) Enter your birthdate using the drop down menus. When the correct month is highlighted, click **Done**. When the correct day is highlighted, click **Done**. When the correct year is highlighted click **Done**.
6. When your birthdate is correct, click **Continue**.
7. Enter your **New Password** and **Confirm New Password**. Click **Reset Password**.
8. At the sign in page, enter your **Username**, **Password** and click **Sign In**.

Keep your Username & Password in a safe place.

